



CONSTITUTION and RULES

ADOPTED 18/7/1985

NAME:

1. The name of the Club shall be the Avon Valley Vintage Vehicle Association of W.A. (Inc), (hereinafter called "The Club").

INTERPRETATIONS

2. In the interpretation of this Constitution the following words and/or terms will have the following meanings:
 - (a) "The Club" means the Avon Valley Vintage Vehicle Association of W.A. (Inc)
 - (b) The masculine shall include the feminine.
 - (c) "The Members" means those persons who have been accepted under the provisions of this Constitution as members of the Avon Valley Vintage Vehicle Association of W.A. (Inc.)
 - (d) "Veteran Class Motor Vehicles" means motor vehicles manufactured not later than 31 December 1918.

- (e) "Vintage Class Motor Vehicles" means motor vehicles manufactured from 1 January 1919 but not later than 31 December 1930.
- (f) "Post Vintage Motor Vehicles" means motor vehicles manufactured from 1 January 1931 but not later than 31 December 1950.
- (g) "Invitation Class Motor Vehicles" means motor vehicles manufactured from 1 January 1951 and that are not less than 25 years of age.
- (h) The interpretation of this Constitution or of any question arising out of or not provided for in this Constitution shall be in the discretion of the President whose decision thereon shall be final and binding to all members.

OBJECTS

- 3. The objects for which the club is established are:
 - (a) to assist in the acquisition, restoration, preservation, exhibition, promotional and maintenance of Veteran, Vintage and Invitation Class Motor Vehicles, Motor Cycles and Tractors;
 - (b) to obtain and maintain historical and statistical records of such vehicles;
 - (c) to facilitate the exchange of information and promotion of common interests;
 - (d) to provide facilities for such activities;
 - (e) to maintain and conduct a Club for the accommodation, entertainment and comfort of the members and their guests and to provide a clubhouse with amenities and to afford to members and their guests all the

usual privileges, advantages and accommodation of a social club;

- (f) to promote good fellowship.

POWERS

- 4. The Club shall have the power to do all such things as are necessary, incidental or conducive to the attainment of the objects of the Club.

RULES

- 5. (a) The Club may make rules not inconsistent with this Constitution prescribing all matters which are required or permitted to be prescribed or which are necessary or convenient to be prescribed for carrying out or giving effect to this Constitution.
- (b) Any rule made under or by virtue of this Constitution -
 - (i) shall be made by the Executive Committee;

- (ii) shall be laid before and accepted or amended by a two-thirds majority of the members present at a general meeting;
- (iii) shall take effect and have force from the date of the general meeting.

Notwithstanding any provision to the contrary, should a general meeting pass a resolution disallowing any such rule, such shall thereupon cease to have effect, but without affecting the validity, or curing the invalidity of anything done, or of the omission of anything, in the meantime.

INCOME AND PROPERTY

- 6. The income and property of the Club shall be applied solely to the promotion of its objects and no part thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of pecuniary profit to the members

provided that remuneration may be paid in good faith to officers and servants of the Club or other persons in return for services actually rendered to the Club.

MEMBERSHIP

7. (a) Any person who fulfills the requirements as set from time to time shall be eligible to become a member of the Club.
- (b) The Club may appoint a Patron.

TERMINATION OF MEMBERSHIP

8. Membership shall be terminated by resignation or expulsion. The Club shall have the power to suspend or expel any member who shall commit any breach of any rule of the Club, or commit any act detrimental to the welfare of the Club, provided that such expelled member shall have the right to appeal against such expulsion and present his case to the General Meeting of the Club for determination which shall be final and conclusive.

REGISTER OF MEMBERS

9. The Club shall maintain a Register of the Members setting forth the name, address and nature of membership of each of the members.

SUBSCRIPTIONS AND FEES

10. (a) There shall be a nomination fee payable by a proposed member forthwith he is accepted to be a member by the Committee and such member shall pay an annual subscription.
- (b) The annual subscription shall be due and payable within two calendar months of the commencement of the financial year of the Club and every member whose subscription is not paid within that time shall cease to be a member of the Club.
- (c) Members of the Club may at the discretion of the Committee be exempted from payment of a nomination fee and of any portion of the annual

subscription fee without in any way interfering with their rights and obligations as members.

- (d) Honorary and Honorary Life Members are not required to pay a subscription.

EXECUTIVE MEMBERS

11. The Executive Officers of the Club shall be:

The President	Secretary
Vice President	Treasurer

COMMITTEE OF MANAGEMENT

- 12. (a) The Committee shall consist of the President, Vice President, Secretary, Treasurer and a minimum of five other members of the Club.
- (b) Six members of the Managing Committee shall form a Quorum.
- (c) If any member of the Committee whether ex officio or not shall

absent himself from three consecutive meetings of the Committee without previously notifying a satisfactory explanation, he shall be deemed to have vacated office and shall not be eligible for re-election in that year and the Committee shall then fill the vacancy so created.

- (d) The Committee may appoint such offices, officers and officials it seems necessary for the running of the Club

MEETINGS

- 13. (a) An Annual General Meeting of the Club shall be held in July of each year and not less than 14 days notice shall be given of such meeting to the members.
- (b) The Executive Members and a minimum of five other members of the Club to form the Committee of Management, having first nominated, shall be elected by the members at

the Annual General Meeting and shall hold office for a term of twelve months.

- (c) The members shall elect at the Annual General Meeting an auditor who shall not be a holder of any other office of the Club.
- (d) A Special General Meeting of the Club may be convened if desired by the Committee of Management or by a notice in writing signed by not less than twelve members of the Club, and not less than fourteen days' notice shall be given of such meeting to the members of the Club.
- (e) A General meeting of the Club shall be held each month, unless otherwise authorised by the Committee of Management, and not less than fourteen days notice shall be given of such meeting to the members, of which seven shall form a quorum.

FINANCIAL YEAR

- 14. The Financial and Membership Year of the Club shall close on the last day of the month of June in each year.

COMMON SEAL

- 15. The Secretary shall have the custody of the Common Seal of the Club which shall be affixed to all such deeds, instruments and documents as authorised by the Committee and as need be under seal and shall be signed by the President in the presence of any two of the Committee of Management and countersigned by the Secretary.

ALTERATION

- 16. This Constitution shall not be amended or repealed nor shall any new section be made except on the vote of a three-fourths majority of the members present at the Annual General Meeting or any Special General Meeting duly convened for that purpose. Notice of any proposed

amendment, repeal or addition must be given by notice in writing to the Secretary in time for him to give not less than fourteen days notice of such amendment or addition or repeal.

DISSOLUTION

17. The Club shall not be wound up or dissolved except by a three fourths (3/4) majority of those present at a Special Meeting, such meeting having been called for that purpose.

If upon the dissolution or winding up of the Club there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to, transferred or distributed amongst the members of the Club. It shall be given to another Club or Association, with similar interests, provided that the Association, Institute or body shall prohibit the distribution of its income and property among its members, as determined by the Special Meeting. In default of

any such resolution, such payment, transfer or distribution shall be determined by a Judge of the District Court.

**AVON VALLEY VINTAGE VEHICLE
ASSOCIATION OF W.A. (INC)**

TITLE

1. These Rules may be cited as the Avon Valley Vintage Vehicle Association of W.A. (Inc) Rules

INTERPRETATION

2. In the interpretation of these Rules the following words and/or terms will have the following meanings.
 - (a) "the Club" means the Avon Valley Vintage Vehicle Association of W.A. (Inc)
 - (b) The masculine shall include the feminine.
 - (c) "The members" means those persons who have been accepted under the provisions of the Constitution and these Rules as members of the Avon Valley Vintage Vehicle Association of W.A. (Inc).

- (d) "Constitution" means the Constitution of the Avon Valley Vintage Vehicle Association of W.A. (Inc), as amended from time to time.
- (e) "Committee" means the managing committee of the Avon Valley Vintage Vehicle Association of W.A. (Inc).
- (f) "The Executive" shall consist of the offices of the President, Vice President, Secretary and Treasurer.
- (g) The interpretation of these Rules or of any question arising out of or not provided for in these Rules shall be in the discretion of the President whose decision thereon shall be final and binding on all members.
- (h) The word "vehicle" be deemed to include Motor Cars, including commercial type, Motor Cycles and Tractors.

VEHICLES

3. (a) The Committee will appoint Vehicle Examiners for the purpose of examining, reporting on, and dating members' vehicles.

- (b) The Executive may upon a satisfactory report from the Vehicle Examiners issue a Certificate of Roadworthiness.
- (c) The Committee may revoke such Certificate of Roadworthiness if in their opinion such vehicle is considered to be prejudicial to the interest of the Club.
- (d) The Committee may upon a satisfactory report from the Vehicle Examiners take such action to obtain Concessional Vehicle Licenses as provided by the Police Department Licensing Authority.

ADMINISTRATION

- 4. (a) The Committee may conduct transactions as set out in Section 4 of the Constitution subject to a majority vote of the members present at a General Meeting of the Club.
- (b) The Committee may appoint a Librarian for the purpose of establishing and maintaining a library for the Club.

- (c) The Secretary shall maintain an accurate Registrar of Members and vehicles setting forth:
 - (i) full name of member
 - (ii) address
 - (iii) membership number
 - (iv) type of membership
 - (v) make of vehicle
 - (vi) year of manufacture
 - (vii) body type
 - (viii) condition of vehicle.

FINANCE

- 5. (a) The Club shall maintain for the purpose of the day to day business of the Club an interest-bearing account with an authorised bank.
- (b) The Club may maintain an interest-bearing account and/or a Special Purpose Account at an approved savings institution.
- (c) The Treasurer of the Club shall be responsible for maintaining an accurate set of books of account including receipts and disbursements.

- (d) The books of the Treasurer shall be audited annually or on resolution of the Committee of the Club.
- (e) The Treasurer shall prepare and present to the Annual General Meeting a financial report and balance sheet and each member of the Club shall be entitled to receive a copy.
- (f) The Auditor of the Club shall prepare and present at the Annual General Meeting a full audit report of the Club's finances and each member of the Club shall be entitled to receive a copy.
- (g) All cheques and withdrawals of the Club funds shall be signed by two members of the Executive of the Club, one member being the Treasurer.
- (h) All accounting records of the Club shall be retained for a period of not less than seven years.
- (i) The Secretary of the Club may be paid an honorarium.
- (j) All monies received by the Club shall be paid not more than weekly into

accounts of the Club as set out in Rules 5 (a) and 5 (b).

- (k) The Treasurer shall maintain an Imprest Petty Cash System.

PROPERTY

- 6. (a) The Secretary shall be responsible for maintaining an up to date inventory of club property and holdings.
- (b) The Secretary shall be responsible for the maintenance and safekeeping of all Club property and holdings.
- (c) The Secretary may, subject to the approval of the Committee, acquire and/or dispose of any real property, goods, chattels and effects of the Club.
- (d) The Secretary shall cause all Club property, participants and employees of the Club to be adequately insured.

CLASSIFICATION OF MEMBERSHIP

7. Membership of the Club shall be of the following classes -

(a) ORDINARY MEMBER

- (i) An Ordinary Member of the Club shall be registered by the Secretary for a period to the last day in June of each year and shall be eligible to -
 - (a) stand for office
 - (b) use of Club facilities
 - (c) vote
 - (d) the status of Ordinary Member
- (ii) Should the spouse of an Ordinary Member apply for membership that person shall be entitled to the full rights and privileges of an Ordinary Member, and shall not be liable for payment of a nomination fee.
- (iii) Any intending member and spouse making joint application for Ordinary Membership shall be required to pay only one nomination fee and upon

acceptance of their nomination by the Club they shall be each entitled to the full rights and privileges of Ordinary Members.

(b) ASSOCIATE MEMBER

- (i) An Associate Member of the Club shall be registered by the Secretary for a period to the last day in June of each year and shall be eligible to the -
 - (a) use of Club facilities
 - (b) status of Associate MemberAn Associate Member shall not be eligible to -
 - (a) stand for office
 - (b) vote
- (ii) An Ordinary member of the Club shall have the right during his term of membership to propose any person or persons to be Associate Members of the Club.

- (iii) The total number of Associate Members shall not exceed one-half of the total number of Ordinary Members of the Club

(c) HONORARY MEMBER

An Honorary Member of the Club shall be registered by the Secretary for a period of up to two calendar months without the payment of fees and shall be entitled to –

- (i) use of Club facilities
- (ii) status of Honorary Member

An Honorary Member shall not be eligible to -

- (i) stand for office
- (ii) vote

(d) HONORARY LIFE MEMBER

- (i) An Honorary Life Member shall be registered by the Secretary, such member not being required to pay any of the Club's fees and being entitled to the full status and rights of an Ordinary Member.

- (ii) Any Ordinary Member of the Club may be nominated as an Honorary Life Member of the Club by an Ordinary Member, such nomination being accepted or rejected by the Committee.

- (iii) No Ordinary Member of the Club shall become an Honorary Life Member except on a vote of three-fourths majority of the members present at the meeting of the Club when such nomination is considered.

- (iv) The total number of Honorary Life Members shall not exceed five per cent of the total number of financial members of the Club.

MEMBERSHIP

8. (a) Any intending member of the Club must be proposed and seconded on the prescribed form by Ordinary Members of the Club. This form must be lodged with the Secretary, together with the nomination fee.

- (b) All nominations are accepted or rejected by the Committee.
- (c) If there are no objections by the members present at the meeting of the Club following the Committee's acceptance of the nomination, the intending member shall be accepted as a member from that date.
- (d) Should there be any objection, such objection shall be referred to the Committee for consideration.
- (e) Subscription fees are payable within thirty days of the date of acceptance of membership.
- (f) Nomination fees are not refundable.
- (g) Any member desiring to resign his membership may notify the Secretary in writing of his desire to resign. The Secretary may refer such notification to the Committee which may accept such resignation or accept it subject to payment of overdue subscriptions or to the fulfilment of such other conditions as it shall deem fit.

PATRON

- 9. The Patron of the Club shall be appointed annually by the members at the Annual General Meeting.

CONDUCT OF MEMBERS

- 10. (a) Any complaint against a member of the Club shall be directed in writing to the Secretary, who shall investigate the complaint and report the complaint together with the results of his investigation to the committee.

SUBSCRIPTION AND FEES

- 11. (a) The Committee may exempt any member from paying fees if due cause is shown after application in writing to the Secretary.
- (b) The Secretary shall investigate such application and report his findings to the Committee.
- (c) The Secretary may summon the applicant before the Committee having given the applicant not less than seven days notice of such hearing.

- (d) There shall be no right of appeal and the decision of the Committee shall be final.
- (e) Any Ordinary Member residing outside a radius of 100 kilometres from the Northam Post Office shall be entitled to a reduction in their annual subscription fee amounting to one-fourth of the annual subscription fee of an Ordinary Member.

COMMITTEE OF MANAGEMENT

- 12. (a) Should any member of the Committee of Management absent himself for three consecutive meetings of the Committee without previously notifying a satisfactory reason, the Committee shall declare such office vacant.
- (b) Such vacancy shall be filled as provided in Rule 14 (f).

MEETINGS

- 13. (a) All meetings of the Club shall be governed by the rules of Parliamentary debate.

- (b) The order of business at the Monthly Meetings of the Club shall be -
 - Apologies
 - Minutes of previous meeting
 - Business arising out of the Minutes
 - Correspondence
 - Treasurer's Report
 - Committee Reports
 - New Members
 - Motions on Notice
 - General Business
 - Notices of Motions
 - Notice of Next Meeting
- (c) The order of business at the Annual General Meeting shall be -
 - Apologies
 - Minutes of previous Annual General Meeting
 - Treasurer's Report
 - Auditor's Report
 - Election of Office Bearers
 - Motions on Notice
 - General Business

- (d) The order of business at the Special General Meeting shall be -
 - Apologies
 - President's report on the purpose of the meeting
 - Business
- (e) The order of business at the Committee Meeting shall be -
 - Apologies
 - Minutes of the Previous Meeting
 - Correspondence
 - Treasurer's Report
 - Committee Reports
 - New Members
 - Motions on Notice
 - General Business
 - Notices of Motion
 - Notice of Next Meeting
- (f) Executive Members of the Club shall meet at such times as the President may from time to time require.
- (g) The immediate past President of the Club may attend all Committee meetings but shall not be entitled to the power of voting.

ELECTION OF OFFICE BEARERS

- 14. (a) All elected officers of the Club shall retire annually and shall be eligible to nominate for re-election to office.
- (b) Nominations for all positions of the Managing Committee must be in writing and received by the Secretary on or before the last day in June.
- (c) Should only one nomination be received for any particular office of the Club then that member shall be deemed elected.
- (d) Should there be more than one nomination for any one position the Secretary shall cause an election to take place, which shall be by Ballot system, at the Annual General Meeting and for this purpose shall be deemed to be the Returning Officer whose duties shall be -
 - To receive nominations
 - To prepare the ballot papers
 - To receive the votes
 - Count the votes
 - Declare the poll.

- (e) The returning Officer shall not vote but if at the election the candidates receive equal votes he shall have a casting vote.
- (f) Should no nomination be received for any particular office of the Club or insufficient for the Committee of Management or should any vacancy occur during the year, nominations shall be called from the floor of the Annual General Meeting or any subsequent meeting.
- (g) No elected officer of the Club shall be voted out of office by the members of the Club save for Rules 14(a), (b) and (c) except on the vote of a three-fourths majority of the members present at a Special General Meeting duly convened in accordance with the Constitution for that purpose.

DUTIES OF OFFICE BEARERS

- 15. (a) The President of the Club shall be responsible for the general oversight and welfare of the Club and shall preside as Chairman of all meetings of the Club.

- (b) The Vice-President of the Club shall assist the President in the general oversight of the Club and take over the duties and responsibilities of the President in his absence or as and when required by the President.
- (c) The Secretary of the Club shall be responsible for the general day to day management of the Club and for those duties assigned to him and by resolution of the Committee or by the President.
- (d) The Treasurer of the Club shall be responsible to the President for the accounting of all monies of the Club.
- (e) The Committee members of the Club shall be responsible to the President for the performance of such duties and functions of office as they may from time to time be assigned by the President.

AMENDMENTS

- 16. (a) Any member of the Club may introduce by way of notice in writing to the Secretary a proposal for a new Rule or an amendment or deletion of an existing Rule.

- (b) These Rules shall not be amended nor shall any new Rule be made except on a vote of a two-thirds majority of the members present at the Annual General, General or Special General Meeting duly convened for that purpose.
- (c) The Secretary shall give not less than fourteen days notice to the members of the Club of such amendment or addition or repeal.

GENERAL

- 17. (a) Each member of the Club shall be entitled to have access to the Constitution and Rules of the Club.
- (b) Members shall have reasonable access to Club records.
- (c) Any office bearer of the Club unless otherwise determined by the Committee shall be appointed for a period of not less than two years.

SCHEDULE OF FEES

The fees of the Club are -

- (a) Nomination Fee
- (b) Subscription Fee for Ordinary Member
Subscription Fee for Spouse of Ordinary Member
- (c) Subscription Fee for Ordinary Member (outside 100Km radius)
- (d) Subscription Fee for Associate Member
- (e) Certificate of Restoration Issue Fee
- (f) Concessional License - Certificate Issue Fee